

TOWN BOARD MEETING, February 06, 2024 – 6:00 P.M.

PRESENT: Town Chair Dick Green, Supervisors Eric Olson, Faith Schuck, Melanie Miller and Clerk/Treasurer Maria Hougan.

ABSENT:

Supervisor Larry Schuller

OTHERS PRESENT:

Joan Kellerman, 2301 Williams Dr.

CALL TO ORDER

Chair Green called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT: The Board listens to residents speak on any issue (three-minute time limit)

Any item listed on the agenda is subject for action.

CONSENT AGENDA: *Items listed under consent agenda will be approved in one motion without discussion unless any Board member requests that an item(s) be removed for individual discussion. That item then can be considered at an appropriate time during the Board's regular order of business.*

1. Approval of minutes of the January 16, 2024 Town Caucus and January 16, 2024 Town Board meeting.
2. Approval of the check register dated February 6, 2024.
3. Approval of an Operator's License for: *(Background check completed)*
 - Trivillion L. Donaldson, BP Golden Oil

Motion by Supervisor Olson, second by Sup. Schuck, to approve the consent agenda as listed. Motion carried 3-0.

BUSINESS.

Discussion and possible action regarding amending Ordinance Chapter 148 pertaining to noise.

Chair Green reported out. The ordinance should include some level of decibels that we should tolerate. A document was presented explaining the different levels of decibels. Sup. Schuck asked how decibels are measured. Chair Green stated decibels can be

measured by a device which can be purchased for \$20.00. Supervisor Olson asked if we get many noise complaints. The response was most complaints are around the 4th of July when people are lighting off fireworks. A discussion took place on what level of decibels should be in the ordinance. Supervisor Olson recommends doing some investigation as to what the county and other towns have in their ordinances.

Motion by Supervisor Schuck, second by Sup. Olson, to amend the towns noise ordinance, chapter 148 to reflect painful and dangerous noise levels, with a decibel level to be determined, and to look into the county and surrounding townships to see what they reflect. Motion carried 3-0.

Discussion and possible action regarding the Pelletteri garbage trucks on gravel roads.

Chair Green reported out. The Town has six roads where the garbage trucks have been driving down to pick up the garbage and recycling and there is no turn around for those wide and heavy trucks. These roads are Orlin Cir., Skidmore Rd., Erdahl Ln. Ellen Ln., Torke Rd., and Jensen Dr. The subject roads are also very narrow. The other gravel roads in the town take their toters to the paved road. A letter has been drafted to notify the residents on these gravel roads they will need to start taking their toters out to the paved road. The letter will be sent to the residents prior to Pelletteri being notified of the change. The Board reviewed the draft letter.

Motion by Supervisor Schuck, second by Sup. Olson, to send the letter to the residents residing along the six gravel roads advising them of the change starting on their regularly scheduled pick-up date effective the week of February 26, 2024.

Discussion and possible action regarding the vacancy office staff position.

The previous office employee has resigned due to health issues. There is a vacancy in the office which needs to be filled. It was recommended to advertise for two-weeks in the designated newspapers, along with on the website and the sandwich board along Hwy N. There is an applicant the Board will interview next week.

Discussion and possible action to establish the 2024 Open Book and Board of Review Dates.

- Open Book: Wednesday, May 15, 2024, 2:00-4:00
- Board of Review: Thursday, June 20, 2024, 5:30 to 7:30

The Board approved the dates.

Discussion of Public Works projects and duties.

Chair Green reported out. He attended a meeting last Monday held by the Dane County Highway Engineer regarding the bridge construction along Highway MN. He explained the timeline. Construction is slated to begin in June of 2025. The Public Works employees have been maintaining and repairing the plow trucks, a shop grate was rebuilt

with steel and is now being painted. The sandwich board sign advertising for the vacancy has been placed outside, mailbox posts have been replaced. A conversation was held with the Chair of Christiana regarding the ATV signs prohibiting usage in the Town of Pleasant Springs. The Public Works employees will begin tree trimming on Ellen Lane.

Clerks report of projects and duties.

Clerk Hougan reported the current office employee has resigned due to health issues. Mary Haley has been assisting in the office during this vacancy and busy time. Tax collection has finished. The audit was on January 25 and there is a lot of preparation which goes into the audit. The annual Wisconsin Retirement Reconciliation was submitted, the annual Fire Dues self-certification was completed for the City of Stoughton, Village of McFarland, and Cottage-Grove, and the annual injury and illness reporting has been submitted to the Department of Safety and Professional Services, along with all the other day to day duties and responsibilities of the office. UpNet has installed back-Up internet and Viasat has been cancelled.

Discussion on items to be placed on the next and / or future agenda:

- Future item as needed: Update/direction from Board to Plan Comm on Comp Plan
- February 20- Town Board meeting and office staff employee evaluation
- Feb. 20-Ordinance amendment pertaining to Noise
- February 20-Dane County Ordinance Amendment Re: Conditional Use Permits and Rezones
- Feb. 20-Request from Keith Comstock for vacation of Linden Dr.

PLAN COMMISSION REPORT (Reports will generally only be reported upon after the Plan Commission has met between Town Board meetings; unless there is additional information to report).

The Plan Commission did not meet.

REPORTS

The Board reviewed the reports included in the packet.

CORRESPONDENCE

The Board reviewed the correspondence included in the packet.

ADJOURNMENT

Motion by Supervisor Olson, second by Sup. Schuck, to adjourn at 6:48 p.m. Motion carried unanimously.

Respectively Submitted,

Maria "Pili" Hougan
Clerk/Treasurer

Note: These minutes are not considered official until acted upon at a future meeting, and, therefore, are subject to revision.